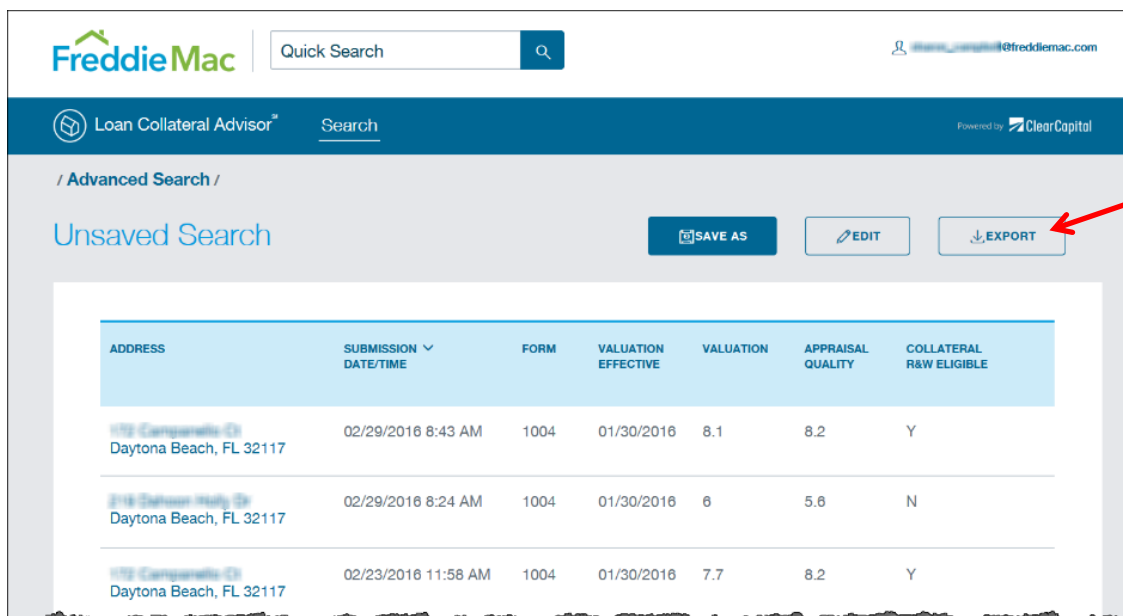


Loan Collateral Advisor[®] provides a report for each property that meets search criteria entered. The report contains Loan Collateral Advisor's analysis of the valuation (appraisal) report submitted via the Uniform Collateral Data Portal[®] (UCDP[®]) for a specific property. The Export function in Loan Collateral Advisor allows you to download and save reports that are returned on the Advanced Search Results page to a comma-separated value (CSV) file format.

Steps to Export Reports

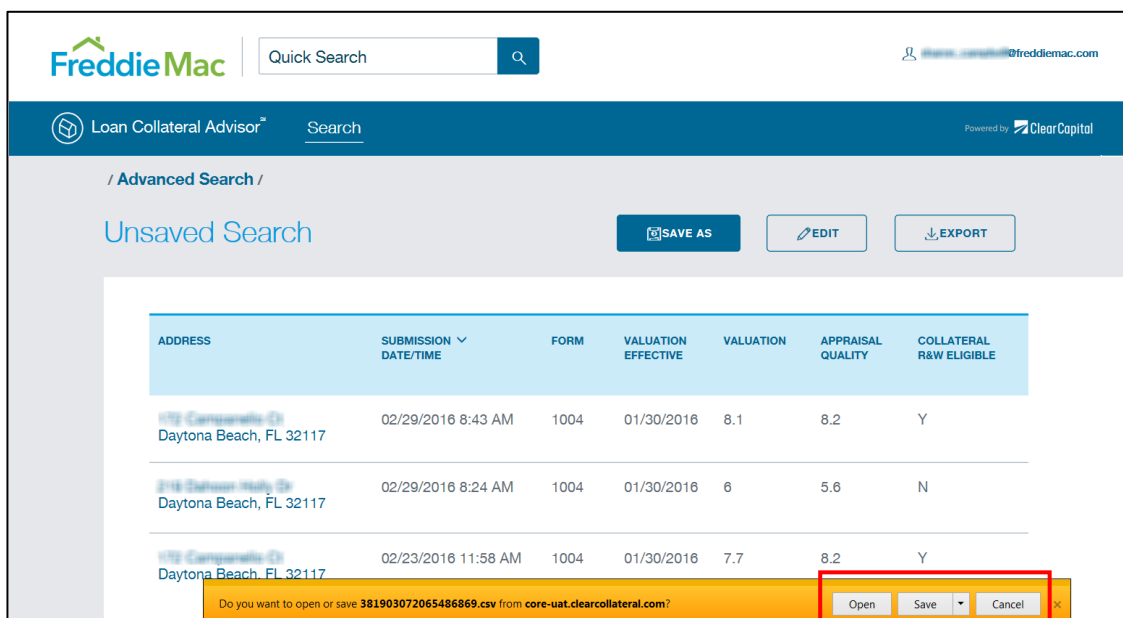
1. From the Advanced Search page, click **Export**.



The screenshot shows the Loan Collateral Advisor interface. At the top, there is a 'Quick Search' bar and a user profile icon. Below this is a navigation bar with 'Loan Collateral Advisor' and 'Search' tabs, and a 'Powered by ClearCapital' logo. The main content area is titled 'Advanced Search' and 'Unsaved Search'. There are three buttons: 'SAVE AS', 'EDIT', and 'EXPORT'. A red arrow points to the 'EXPORT' button. Below the buttons is a table with the following data:


ADDRESS	SUBMISSION DATE/TIME	FORM	VALUATION EFFECTIVE	VALUATION	APPRAISAL QUALITY	COLLATERAL R&W ELIGIBLE
112 Campanella Ct Daytona Beach, FL 32117	02/29/2016 8:43 AM	1004	01/30/2016	8.1	8.2	Y
218 Salsman Holly Dr Daytona Beach, FL 32117	02/29/2016 8:24 AM	1004	01/30/2016	6	5.6	N
112 Campanella Ct Daytona Beach, FL 32117	02/23/2016 11:58 AM	1004	01/30/2016	7.7	8.2	Y

2. After you click Export, Loan Collateral Advisor displays a pop-up box prompting you to open or save the export file. Click one of the options: **Open**, **Save** or **Cancel**.



The screenshot shows the same Loan Collateral Advisor interface as above, but with a pop-up dialog box at the bottom. The dialog box contains the text: 'Do you want to open or save 381903072065486869.csv from core-uat.clearcollateral.com?'. Below the text are three buttons: 'Open', 'Save', and 'Cancel'. The 'Open', 'Save', and 'Cancel' buttons are highlighted with a red box.

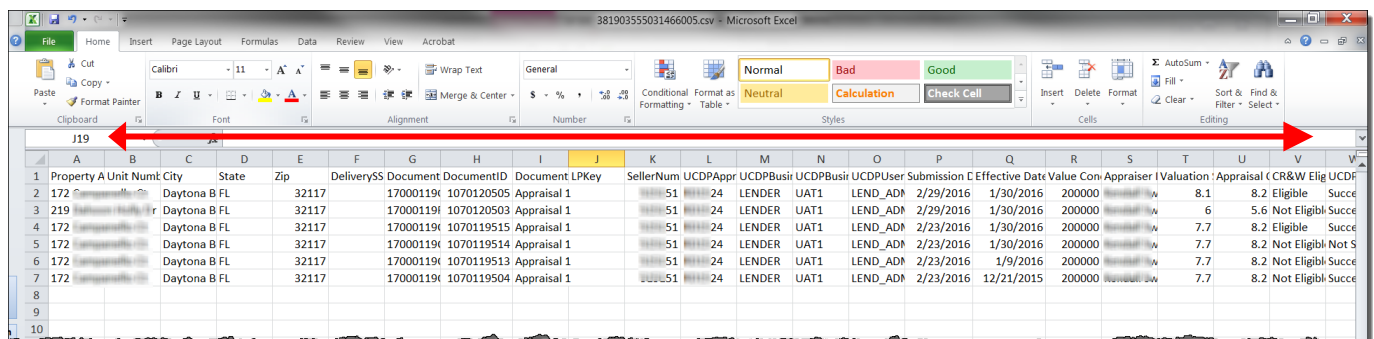


Export Pop-up Box Options	
Option	Description
Open	Automatically launches Microsoft Excel (Excel) to view report results for each property listed on the Advanced Search Results page in a plain text tabular format.
Save	<p>Allows you to download the file to your computer or a LAN drive. After selecting “Save”, the pop-up box notifies you that the download is completed, and the file is saved to your computer.</p>  <p>You then have the option to select:</p> <ol style="list-style-type: none"> 1. “Open” to view the downloaded file in Excel directly from the saved location on your computer 2. “Open folder” to go to the location of the file on your computer, and open the file directly from there 3. “View downloads” to view all the recent downloads on your computer
Cancel	Exits the export function and returns you to the Advanced Search Results page.

Viewing Exported Results in Excel

Excel’s sort, filter and formatting features can be used to refine and present information that meets your organization’s needs. Keep the following information in mind as you view the exported results:

- Columns:
 - Over 300 columns of data may display depending on the number of messages returned across the individual reports. You will need to scroll to the right to see all of the columns of data.
 - Column headings may be collapsed and need to be expanded to see all of the information in those columns.





- Rows: Each row represents a report for an individual property listed on the Advanced Search Results page.

	A	B	C	D	E
1	Property A Unit Num		City	State	Zip
2	172		Daytona B	FL	32117
3	219		Daytona B	FL	32117
4	172		Daytona B	FL	32117
5	172		Daytona B	FL	32117
6	172		Daytona B	FL	32117
7	172		Daytona B	FL	32117
8					

- Messages:

Messages appear when applicable to the report for an individual property. A blank cell means the message was not returned for the applicable report.

Message codes include a version number. For example, FRE1037V3. The message version may help explain any differences seen in previous results.

	EZ	FA	FB	FC	FD	FE	FF	FG	FH	FI	FJ	FK	FL	FM
1	FRE1030 V2	FRE1031 V2	FRE3067 V3	FRE1033 V2	FRE1035 V2	FRE1036 V2	FRE1037 V3	FRE1038 V1	FRE1039 V1	FRE1003 V4	FRE1040 V1	FRE1041 V	FRE1042 V	FRE1043 V
2														
3														
4														
5														
6														
7														
8														

This information is not a replacement or substitute for the requirements in the Freddie Mac *Single-Family Seller/Service Guide* and your other Purchase Documents.

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